

CONTRACT NUMBER
PART I THE SCHEDULE
SECTION F DELIVERIES OR PERFORMANCE

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F.1 TERM OF CONTRACT

- (a) The term of this contract is from the stated "effective date" of award through May 31, 2001.
- (b) This contract also includes four (4) option periods for the renewal of the contract, which may be unilaterally exercised by the Government. Each option period shall not exceed one (1) year in duration and shall be exercised in accordance with Section I-2, FAR 52.217-9, Option to Extend the Term of the Contract.

F.2 DELIVERABLES

- (a) All deliverables and their required delivery dates will be specified in each Task Order issued under this contract as applicable.
- (b) The schedule for completion of work to be performed under this contract will be delineated in each Task Order issued under this contract as applicable.
- (c) All deliverables shall be made by close of business (COB) 4:30 P.M. local time at destination, Monday through Friday, unless stated otherwise in Task Order.
- (d) All deliverables submitted by diskette shall be free of any known computer virus. If a virus is found, the deliverable will not be accepted. The replacement file shall be provided within two (2) working days after notification of the presence of a virus.
- (e) Any items to be delivered under any Task Order shall be made to the address specified in the Task Order.

F.2.1 PLACE OF PERFORMANCE

A large percentage of the work under this contract will be performed in the Washington, D.C. Metropolitan area. Other performance locations may include all of the United States, its territories and occasionally international locations throughout the world. However, the exact location(s) will be specified by individual Task Orders.

F.2.2 NOTICE REGARDING LATE DELIVERY

In the event the Contractor anticipates difficulty in complying with the delivery schedule of a given Task Order, the Contractor shall immediately provide written notice to the Contracting Officer's Technical Representative (COTR), and a copy to the Contracting Officer. For any contract level deliverable, the Contractor shall

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provide written notification immediately to the Contracting Officer and the Lead Contracting Officer's Technical Representative. Each notification shall give pertinent details, including the date by which the Contractor expects to make delivery; PROVIDED, however, that this data shall be informational only in character and that receipt thereof shall not be construed as a waiver by the Government of any contract delivery schedule, or any rights or remedies provided by law or under this contract.

F.3 TASK ORDER PERIOD OF PERFORMANCE

The period of performance will be specified in individual Task Orders. In the event that a Task Order requires performance that extends beyond the current contract term, the Contractor shall be required to complete performance within the time frame set forth in the Task Order, provided such period does not extend beyond one (1) year after expiration of the contract. In that event, the contract will be considered to have been extended to the date of expiration of the Task Order. No new Task Orders will be issued during this period. The extension in the period of performance of the contract shall be solely for the purpose of completing the remaining active Task Order(s).

F.4 SUBMISSION OF REPORTS

Corporate status reports required under this contract in general shall be delivered to the Contracting Officer (CO), the Contracting Officer's Technical Representative (COTR), and the Lead COTR (Lead COTR) no later than close of business as specified below. The addresses of the CO and Lead COTR will be provided at time of contract award. The addresses of the COTRs will be specified on individual Task Orders or upon written notice by the Contracting Officer. Any change in the CO or the Lead COTR will be provided in writing by the CO. See Section C-8, Reports, for details on reporting requirements. Figure F.4-1 contains the schedule of the reporting requirements. If Contractor has no active Task Orders, then no reports are required.

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FIGURE F.4-1 Schedule of Reporting Requirements

Report Description	Copies	Due Date
Beginning / Ending Date List of Contractor Accounting Periods	1-CO 1-Lead COTR 1-COTR (<i>Upon task order award only</i>)	10 working days after receipt of a Task Order and 10 working days PRIOR to the beginning of the Contractor's fiscal year
Task Order Status Report	1-CO 1-Lead COTR 1-COTR	10 working days after the end of each of the Contractor's Accounting Periods
Quarterly Subcontractor Report	1-CO 1-Lead COTR	10 working days after the end of the reporting period. Reporting periods are 10/1 to 12/31, 1/1 to 3/31, 4/1 to 6/30, and 7/1 to 9/30
Report of Government- Owned / Contractor Held Property	1-CO 1-Lead COTR 1-COTR	<u>Annual:</u> 10 working days after the end of the Contractor's Fiscal Year <u>Task Order:</u> 10 working days after the end of the Task Order period of performance
Quarterly Bureau Task Order Report	1-CO 1-Lead COTR	10 working days after the end of the reporting period. Reporting periods are 10/1 to 12/31, 1/1 to 3/31, 4/1 to 6/30, and 7/1 to 9/30
Subcontracting Report for Individual Contracts (SF294) <i>Note: This report is not required from small businesses</i>	1- CO 1-IRS, 6009 Oxon Hill Road, A:P:P, Ms. Jodie Paustian, Oxon Hill, MD 20745	30 calendar days after the end of the reporting period. Reporting periods are 10/1 to 3/31 and 4/1 to 9/30
Summary Subcontract Report (SF295) <i>Note: This report is not required from small businesses</i>	1-CO 1-IRS, 6009 Oxon Hill Road, A:P:P, Ms. Jodie Paustian, Oxon Hill, MD 20745	30 calendar days after the end of the reporting period. Reporting period is. 10/1 to 9/30
Indirect Rates Report	1-CO 1-Lead COTR	See Section H, Indirect Rate Change Notification
Semi-annual rate data	1-CO 1-Cost & Price Analysis Branch	4/15 and 10/15

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**F.5 RETURN OF GOVERNMENT FURNISHED INFORMATION/PROPERTY
(GFI/GFP)**

All Government property, data, information or other items used by the Contractor in conjunction with performance of Task Orders under the contract, whether furnished by the Government to the Contractor or acquired by the Contractor with Government funding, shall be delivered/transmitted to the Government Contracting Officer's Technical Representative (COTR) within 30 calendar days of completion of the applicable Task Order or per instructions from the Government Contracting Officer.

F.6 CLAUSES INCORPORATED BY REFERENCE

This contract incorporates the following clauses by reference with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available.

CLAUSE NUMBER	FAR TEXT REFERENCE	TITLE
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The following shall apply to any Task Orders awarded on a fixed price basis:

52.242-15	42.1305(b)	Stop-Work Order (AUG 1989)
52.242-17	42.1305(d)	Government Delay of Work (APR 1984)

The following shall apply to any Task Orders awarded on a cost reimbursement basis:

52.242-15	42.1305(b)	Stop-Work Order (AUG 1989) Alternate 1 (APR 1984)
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(End of Section)

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